

PALOS VERDES HOMES ASSOCIATION
MINUTES OF REGULAR DIRECTORS MEETING

December 21, 2022 –

4:30 PM REGULAR MEETING

ATTENDANCE VIA ZOOM:

Present: President McNamara, Secretary and Treasurer O'Neil, Directors Nicholas Sandoval and Mahmoud Farzaneh

Also Present: Michael Kemps and Brian Pressman, Members and Savery Nash, PVHA Office Manager

1. APPROVAL OF NOVEMBER 16, 2022, BOARD MEETING MINUTES

Motion was made by Director Farzaneh, seconded by President McNamara and unanimously carried to approve the minutes of the meeting of November 16, 2022.

2. NOVEMBER FINANCIAL PACKAGE – REVIEW AND FILE

Treasurer O'Neil reported that November was a good month with revenue up 50% from October and over budget for the year but down 16% from the previous year.

3. IT PROJECT

Michael Kemps stated that he is in the business of document and records management and cloud storage. He explained that the primary concern for PVHA is having data backed up off site. Mr. Kemps will provide the board with 3 management service providers to take PVHA to the cloud.

4. OPERATIONS UPDATE

Manager Nash reported on the office business. Ms. Nash stated that the traffic at the office has been busy and many transactions have been processed. She reported that the City Code Enforcement Officer with the help of City Streets and Parks Department have been removing the negative signs posted against a board member.

5. CARPET AND VINYL FLOOR CLEANING ESTIMATE

Motion was made by Secretary and Treasurer O'Neil, seconded by Director Farzaneh and unanimously carried to accept the estimate and schedule the cleaning.

6. WEBSITE MAINTENANCE SERVICE

The website maintenance agreement as provided by the website designers 3Lane was reviewed. The board would like to obtain 3 additional bids from other providers for review and cost comparison.

7. MARLENE BREENE RESIGNATION EFFECTIVE IMMEDIATELY

President McNamara reported for the record that Vice President Breene submitted her resignation, effective immediately.

8. ANNUAL MEETING JANUARY 10, 2023, AT 7PM

President McNamara reported that the election managers have already started receiving on-line votes.

9. COMMUNICATION FROM THE PUBLIC ON ITEMS NOT APPEARING ON THE AGENDA

There was no communication from the public for items not on the agenda.

ADJOURNED

Prepared by Savery Nash

Stephen O'Neil, Interim Secretary